

**WINSHUTTLE**  
**USER**  
**GROUP** **Atlanta 2012**

October 16-17



# Deborah Tal

## SAP Applications Manager

- 20 years at UNESCO
- Responsible for all SAP modules
- Speaks 5 languages
- Masters Degree in International Affairs



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# What We'll Cover...

## UNESCO's use of Winshuttle

- Understanding the business case
- Improving business processes, reporting and execution
- Impact on the business and IT



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# Agenda

- UNESCO Overview
- Business case review
- Solution
- Results
- Value to UNESCO
- Best Practices
- Q&A



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# UNESCO Overview

## UNESCO

### United Nations Educational, Scientific and Cultural Organization

- Founded on 16 November 1945
- Mission: Contribute to the building of peace, the eradication of poverty, sustainable development and intercultural dialogue through education, the sciences, culture, communication and information.
- Focus on two global priorities: Africa & Gender equality as well as on education for all and lifelong learning.
- Administers the international World Heritage Programme
- The UNESCO Institute for Statistics (UIS) produces statistics on education, science and technology, culture, and communication for more than 200 countries and territories.



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# UNESCO's SAP Environment

- Implemented SAP in 2002
- Current SAP version: ECC 6.05
- Modules:
  - MM, FM, PS, HR, Fi-Co



# SAP Challenges

- Data migration
  - New SAP roll-outs
- Data uploads
  - Daily, monthly, yearly
- Time constraints
- Lack of resources
  - UNESCO IT responsible for all SAP projects and roll-outs



# UNESCO's Goals

- Economize working hours
- Decrease manual entry errors
- Intuitive solution for business users and IT
- Enhance value of SAP with automatic uploads



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# Team involvement

- Winshuttle project initiated by IT
  - Introduced to the business
- Joint decision to purchase by IT and the business
- Executive support
  - Understood the need and drivers for Winshuttle



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# Building the Business Case

- Needs for future SAP migrations and on-going uploads
- Advantage of automation over manual entry
- Solution to facilitate SAP integration work in-house
- On-going benefit and value



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# Solution

- Implemented Transaction
- Initially all scripts created and run by IT
- Today business users create and run scripts
  - Ease of use
- Use started in FI, FM, PS, MM and has grown to HR



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# UNESCO's Current Usage

<b>MM</b>	<b>8675 Vendor Block/Delete</b>
FK05 Block Vendor	
FK06 Delete Vendor	
<b>MM</b>	<b>178036</b>
XK01-06	Material Master
<b>FM Reporting</b>	
FMRP_RFFMEP1AX – FM line item report	Reporting – nightly
S_P99_41000147 – FR-Journal	Reporting – nightly: 3,500 Documents
YFM1-Special development Budget/expenses	Reporting – nightly: 3,100 Funds
YFM3-Special development Budget/expenses by G/L Account	Reporting – nightly: 25,000 records
<b>FM</b>	<b>31000</b>
FM5I/FM5U-Create/Update Fund	6700
FR50-Create/Modify/Block Budget	15464
FR10-Release Budget & other budget transactions	9024
FMX1-Create Fund reservation	450
FMX2-Modify Fund reservation-Set completion Indicator	Year End Operations

# UNESCO's Current Usage

<b>General</b>	
SM31-Table Upload	43824
SE16-Table FMFINCODE; PRPS	Reporting-nightly
<b>PS Reporting</b>	
YPS4- Special development Budget/expenses	Reporting – nightly: (2000 Projects-10000 records)
YPS8- Special development Budget/expenses	Reporting – nightly: (2000 Projects-10000 records)
<b>AA</b>	
AS91- Asset Creation	
<b>HR</b>	
PA30-Add infotype 15	12164 Monthly 1700 records <ul style="list-style-type: none"> <li>• 800-Loan reimbursement</li> <li>• 700-Telephone deduction</li> <li>• 200-Fuel deduction</li> <li>• Every 3 months: Language lessons</li> <li>• One a year: Personnel associations</li> </ul>

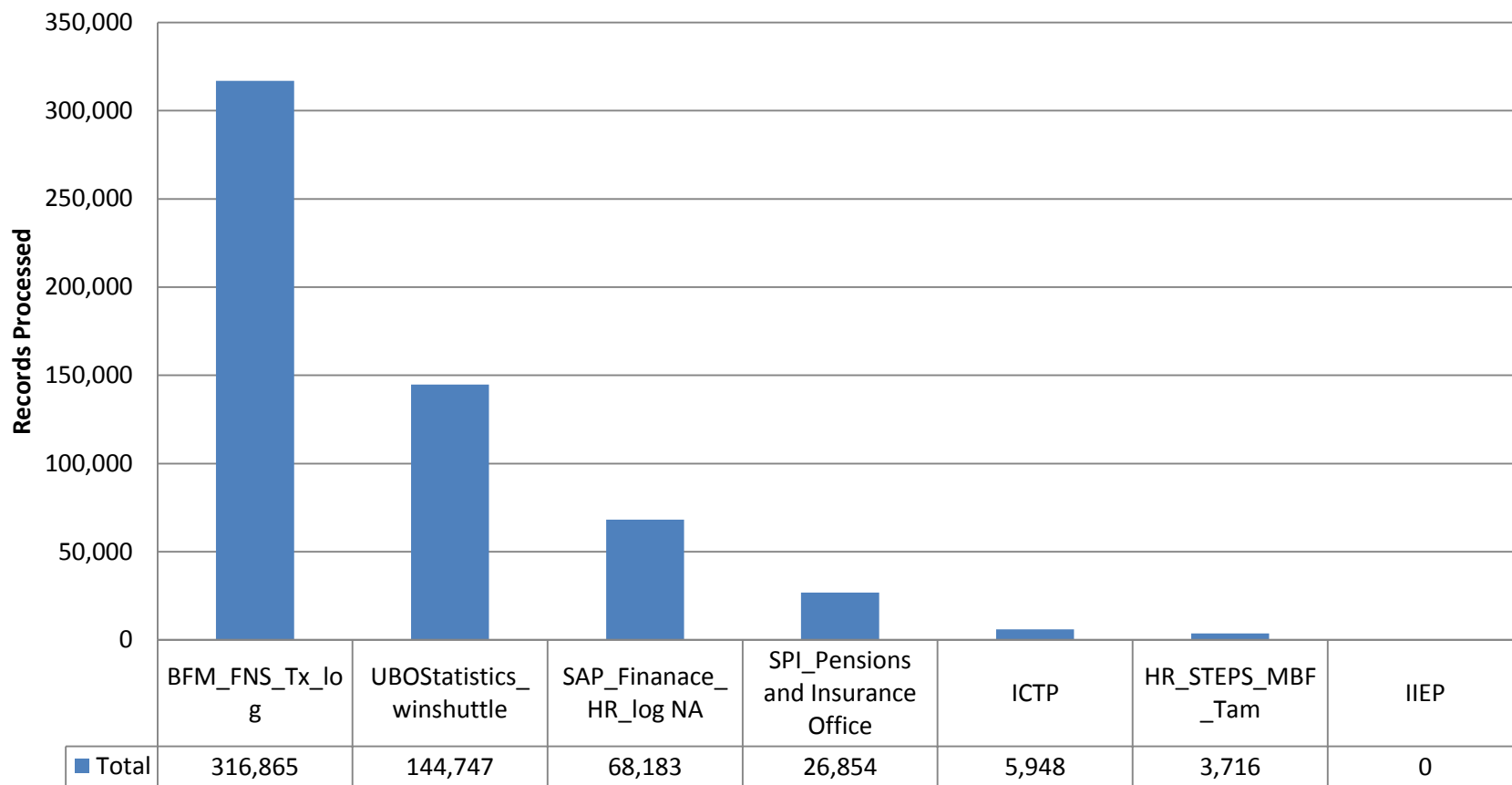
# UNESCO's Current Usage

FI	130919
FSP0- Create GL Accounts	
FI01-02 Create/Modify Banks	3643
FD01-Create Customer	
FB01-Post document	Daily/Monthly 1000-10000
FB50-Enter G/L Account Document	Daily/Monthly 1000-10000
F-02- Enter G/L Account Posting	Monthly 1000-10000
FB60- Enter Vendor Invoice	Daily
FB70- Enter Customer Invoice	Monthly
FB75- Enter Customer credit Memo	Monthly



# UNESCO

## Records Processed by Transaction Log File



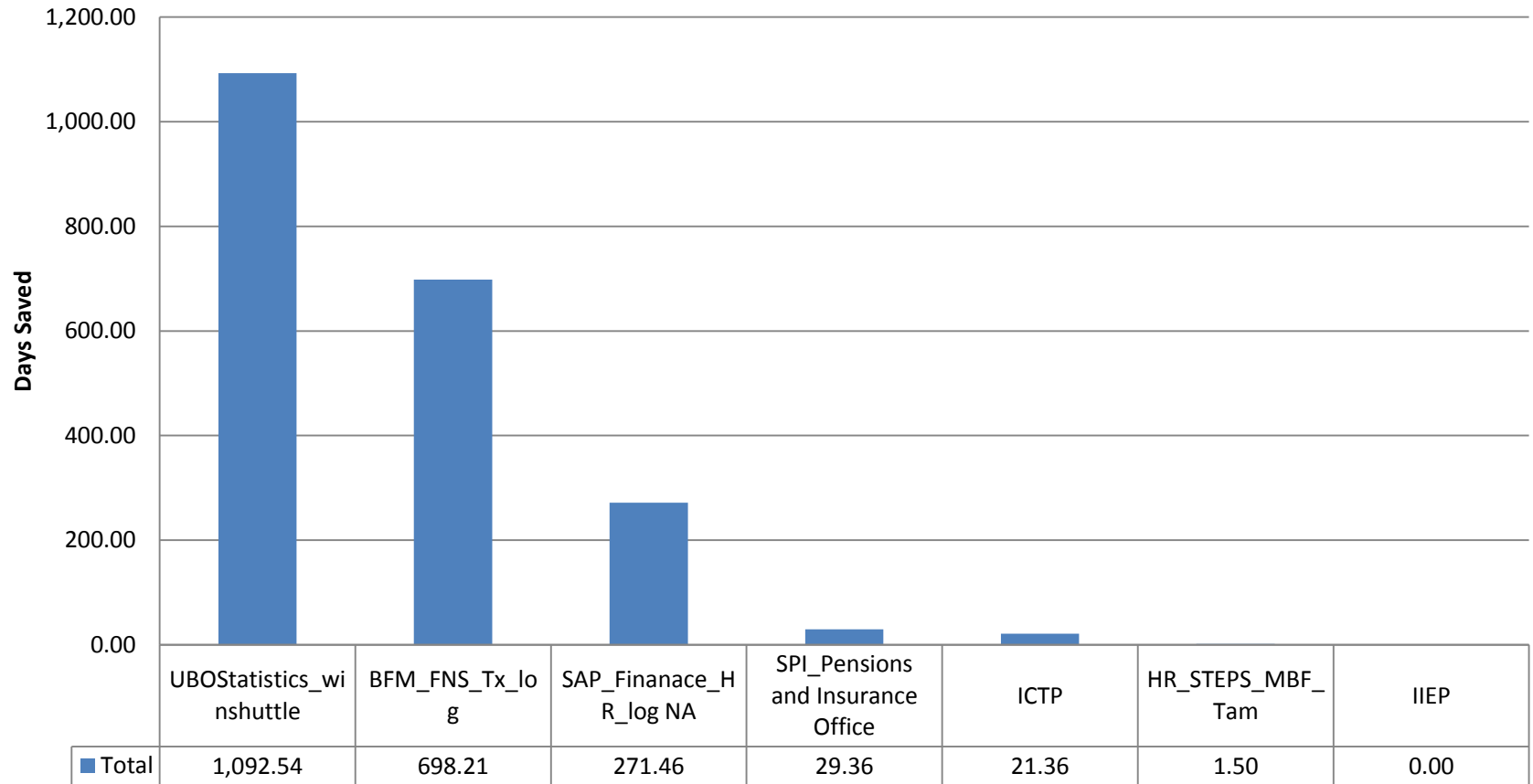
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Days Saved by Transaction Log File



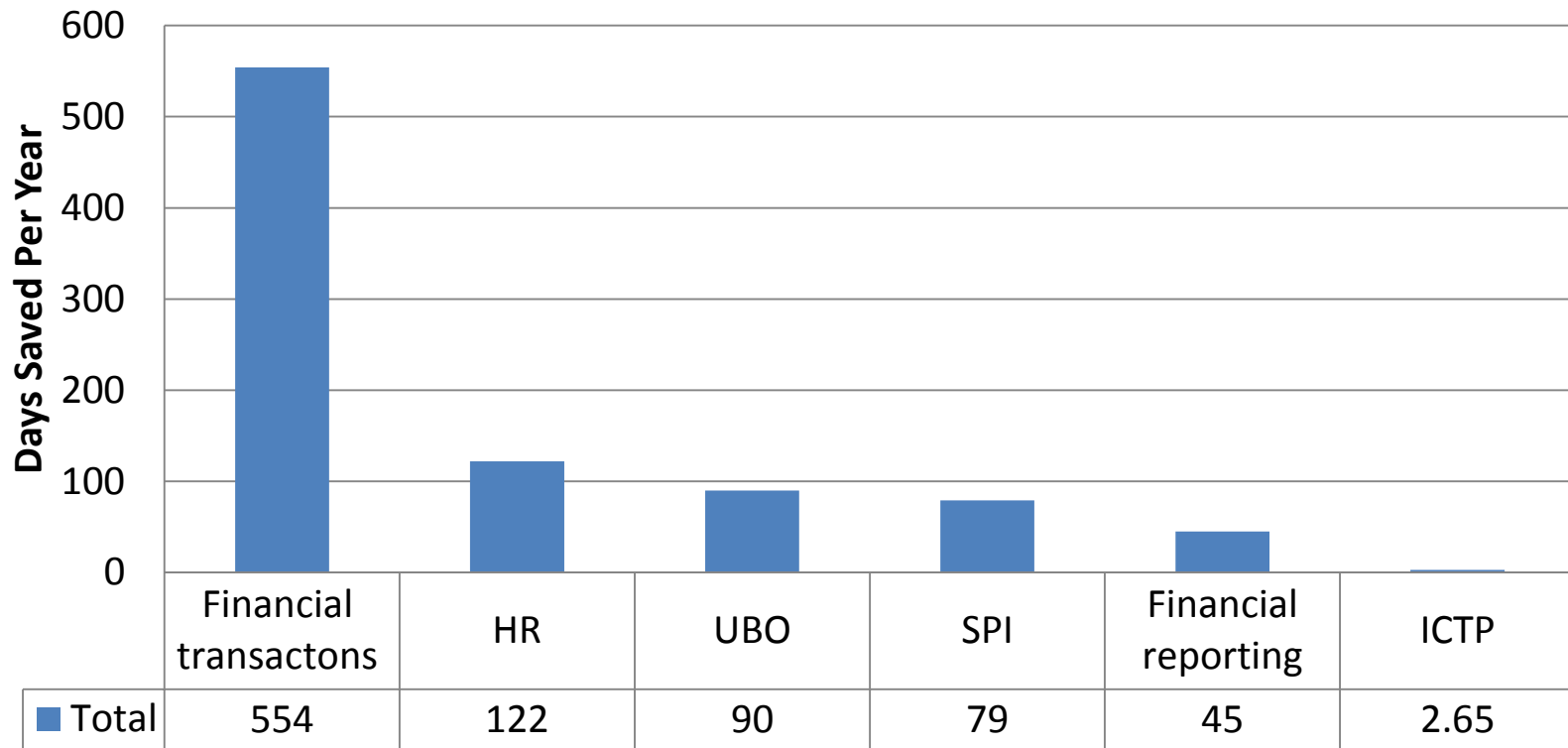
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## Days Saved by Function per Year



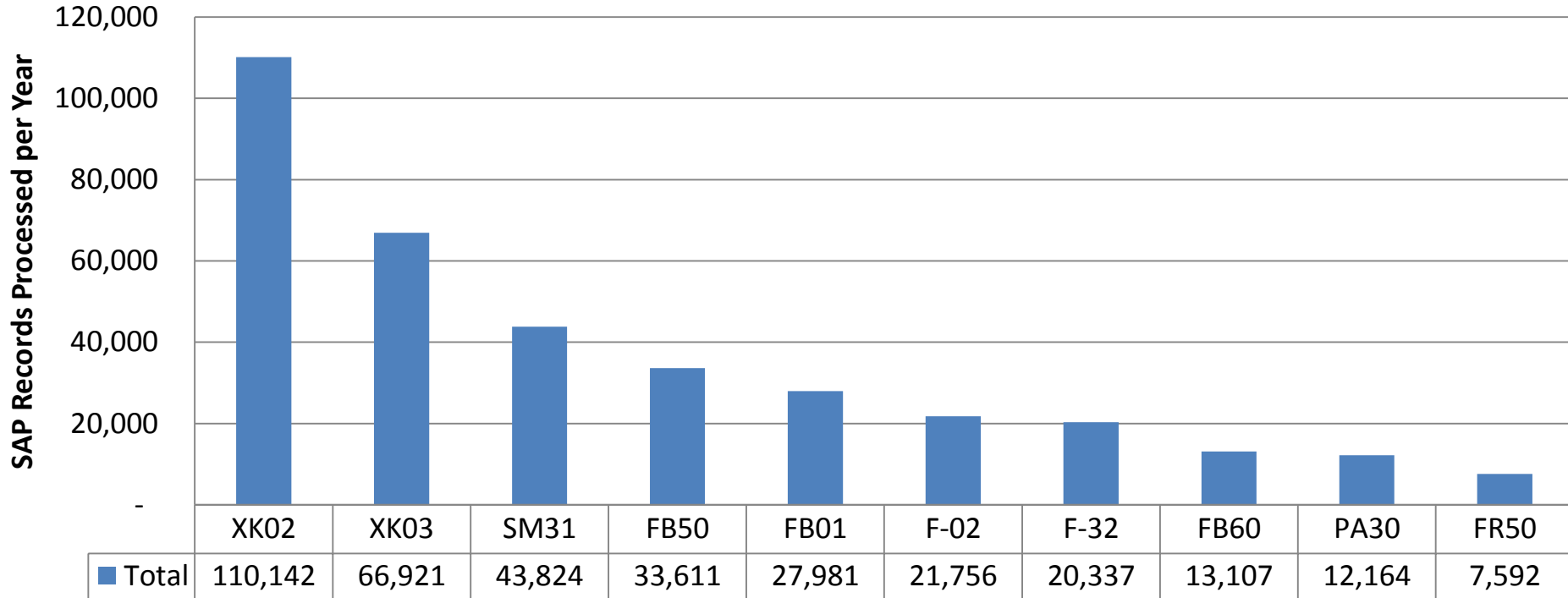
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## SAP Records Processed by Transaction Code per Annum



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# UNESCO's Best Practices

- Automate Reporting
  - Run Overnight
- Use across multiple functional areas
- All Change Requests consider Winshuttle as a potential solution



# Value of Winshuttle

- Integral part of UNESCO methodology
  - Winshuttle used for every SAP roll-out
- Uploads to SAP more efficient
  - Vendor data creation expedited
- Immediate needs can be addressed
  - Block budget requirement



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# Value of Winshuttle cont.

- Time savings across the organization
  - Recommendations from Auditors
  - Testing HR/PBC functionality
  - Support for year-end operations
  - Payroll based on UN regulated scales



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# Benefits to UNESCO

- Users
  - Economize working hours and reallocate time
  - Avoid manual entry errors
- Business
  - Significantly less time between decision being made and change in SAP being implemented
  - Able to set targets quickly and efficiently
  - Responsible for data once again



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# Benefits to UNESCO cont.

- IT
  - Complete requests/tasks more quickly
  - Delegate work to business users due to ease of use with Winshuttle
  - Assist with complicated issues only
- Executives
  - SAP needs being met
  - Better use of employee time



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# In conclusion...

- Time consuming work has become routine and manageable
- Have built and scheduled solutions into business processes
- Real Benefits to UNESCO
  - Total records uploaded: 500K per year
  - Total time saved: 890 working days per year



# Questions?

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