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**GROUP** **Atlanta 2012**

October 16-17



# Improving SAP Fixed Assets Accuracy and Efficiency

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October 16-17



# Agenda

- Winshuttle Implementation
- Asset Master Data
- Capitalization
- Asset Changes
- Write Ups and Write Downs
- Transfers
- Scrap and Sales



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# Brief history of Winshuttle in Kellogg's Fixed Assets

- Kellogg's first began using Winshuttle in January 2006
- Prior to Winshuttle our snacks facilities were decentralized
- Winshuttle allowed us to centralize 30 locations without adding staff freeing up plant resources to do more value added work



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# Creating Asset Master Records With AS01/AS11

- Receive Asset Setup Worksheet (ASW)
- Template has been mapped to read ASW on both the AS01 and the AS11
  - Place ASW into Winshuttle template
  - Run AS01 script to generate parent numbers
  - Run AS11 script for sub asset numbers



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# Example ASW screenshot

<b>Appropriation Title:</b>	Required (3)	Project WUG								
<b>Plan Number:</b>	Required (3)	L-00000								
<b>Must be full plant # ex. 0390):</b>	Required (3)	0000 Battle Creek								
<b>Business Area:</b>	Required (4)									
<b>Company Code:</b>	Required (1)	NUKB								
<b>W's Rec'd, Project Closing):</b>	Required (1)	final								
<b>(2 Letter Abbreviation Only):</b>	Required (1)	MI								
<b>ect Manager/Phone Number:</b>	Required (3)	John Smith		Phone: 269-555-5555						
	Required (3)	11-11111-R								
		NOTE: If a field turns pink, the maximum number of characters for that field has been exceeded								
	<b>If Modifying Existing Asset</b>		50 Characters	50 Characters	18 Characters	25 Characters	6 Characters			
<b>Item # (Asset)</b>	<b>Parent Asset #</b>	<b>New Asset # or Sub Asset #</b>	<b>Asset Description (Include Model#)</b>	<b>Secondary Asset Description</b>	<b>Serial Number</b>	<b>Inventory Number (can be added after setup)</b>	<b>Cost Center for Depreciation</b>	<b>Asset Class</b>		
(3)	(1,2)	(4)	(1,3)	(1,3)	(1,3)	(1,3)	(1,2)	(1,2)		
Required	Required If You Are Adding Value to an Existing Asset	Do not enter	Required	Optional	Optional	Optional	Required	Required		
1			Acme Conveyor	6X6 Model 12345	9999	9999	123456789	3000		
2	sub of item 1		Conveyor Guarding				123456789	3000		

- Responsibility Code**
- (1) E & F Manager
  - (2) Controller
  - (3) Project Manager
  - (4) Fixed Assets
  - (5) CapPa



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# Winshuttle AS01 Template

A	B	C	D	E	F	G	H	I	J	K	L
<b>Log TRANSACTION 10.1</b> Hotfix 1 EIP-100, usk1za04 Mode: Non-Batch without Controls 6/19/2012 4:02:04 PM AS01.T:R	Asset Class	Company Code	Asset description	Additional asset description	Serial number	Inventory number	Supplementary inventory specifications	Asset capitalization date	Cost Center ANLZ- KOSTL	Plant ANLZ- WERKS	Asset location ANLZ-STORT
	ANLA- ANLKL	ANLA-BUKRS	ANLA-TXT50	ANLA-TXA50	ANLA- SERNR 18	ANLA-INVNR 25	ANLA-INVZU	ANLA-AKTIV			
	Required						Required	Required	Required	Required	Required
	9999	NUKB	ACME CONVEYOR	6X6 MODEL 12345	9999	9999	L-00000	1/1/2012	123456789	0000	MI



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# Demo AS01 Here



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# Example AS11 screenshot

A	B	C	D	E	F	G	H	I
10.1 Hotfix 1 E1Q-020, usklxa04 Mode: Non-Batch without Controls 2/14/2012 9:50:59 AM AS11.TxR	Company Code ANLA- BUKRS	Main Asset Number ANLA- ANLN1	Asset description ANLA-TXT50	Additional asset description ANLA-TXA50	Supplement ary inventory specification s ANLA-INVZU	Asset capitalization date ANLA-AKTIV	Planned useful life in years ANLB- NDJAR(01)	Planned useful life in years ANLB- NDJAR(02)
	Required	Required	Required		Required	Required		
	NUKB	00000	ACME CONVEYOR INSTALLATION	6X6 Model 12345	L-00000	01/01/2012	~	10
	NUKB	00000	ACME CONVEYOR ENGINEERING	6X6 Model 12345	L-00000	01/01/2012	~	10
	NUKB	00000	CONVEYOR GUARDING	~	L-00000	01/01/2012	~	10
	NUKB	00000	CONVEYOR GUARDING INSTALLATION	~	L-00000	01/01/2012	~	10
	NUKB	00000	CONVEYOR GUARDING ENGINEERING	~	L-00000	01/01/2012	~	10



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# Demo AS11 Here



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# Adding Cost to Assets Using ABZON

- Once we have asset numbers we copy and paste into ABZON template
- Assign correct dollars per ASW to each asset number onto ABZON template
- Run ABZON script applying dollars to assets
- Congratulations, you are done!



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# ABZON TEMPLATE

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	<b>Log TRANSACTION 10.1 Hotfix 1</b> <b>EIP-100, usk1xa04</b> <b>Mode: Non-Batch with Controls</b> <b>7/16/2012 12:45:09 PM</b> <b>ABZON.TWR</b>	Table field value SYALD-VALUE(01	Main Asset Number RAIFP2-ANLNI	Asset Subnumber RAIFP2-ANLN2	Document Date in Document RAIFP1-BLDAT	Posting Date in the Document RAIFP1-BUDAT	Asset Value Date RAIFP1-BZDAT	Amount posted RAIFP2-ANBTR	Quantity RAIFP2-MENGE	Base Unit of Measure RAIFP2-MEINS	Item Text RAIFP2-SGTXT	Offsetting Account Number RAIFP2-GKONT	Asset Transaction Type RAIFP1-BWASL
2	Asset transaction posted with document no. NUKB 0000000000	NUKB	00000	0	7/16/2012	7/16/2012	1/1/2012	10000.00	1	EA	CAPITALIZE L-00000	~	~
3	Asset transaction posted with document no. NUKB 0000000001	NUKB	00000	1	7/16/2012	7/16/2012	1/1/2012	5000.00	1	EA	CAPITALIZE L-00000	~	~
4	Asset transaction posted with document no. NUKB 0000000002	NUKB	00000	2	7/16/2012	7/16/2012	1/1/2012	2500.00	1	EA	CAPITALIZE L-00000	~	~
5	Asset transaction posted with document no. NUKB 0000000003	NUKB	00000	4	7/16/2012	7/16/2012	1/1/2012	10000.00	1	EA	CAPITALIZE L-00000	~	~
6	Asset transaction posted with document no. NUKB 0000000004	NUKB	00000	5	7/16/2012	7/16/2012	1/1/2012	5000.00	1	EA	CAPITALIZE L-00000	~	~
7	Asset transaction posted with document no. NUKB 0000000005	NUKB	00000	6	7/16/2012	7/16/2012	1/1/2012	2500.00	1	EA	CAPITALIZE L-00000	~	~
8													



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# Demo ABZON Here



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# Changing Assets Using AS02

- Kellogg uses two AS02 templates
  - Cost center changes
  - All other asset record changes
    - Asset Description
    - Serial Number
    - Last Inventory Date
    - Etc.
- These templates are sent to the plant controllers (who know their assets best). The plant controllers fill out the template then return it to us to run.



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# AS02 TEMPLATE

A	B	C	D	E	F	G	H	I
<b>Log TRANSACTION 10.1</b> <b>Hotfix 1</b> <b>EIP-100, usklza04</b> <b>Mode: Non-Batch without</b> <b>Controls</b> <b>6/22/2012 8:12:04 AM</b> <b>AS02 T*B</b>	<b>Company</b> <b>Code</b> <b>ANLA-</b> <b>BUKRS</b>	<b>Main</b> <b>Asset</b> <b>Number</b> <b>ANLA-</b> <b>ANLA-</b> <b>ANLN1</b>	<b>Asset</b> <b>Subnumber</b> <b>ANLA-</b> <b>ANLN2</b>	<b>Asset description</b> <b>ANLA-TXT50</b>	<b>Additional</b> <b>asset</b> <b>description</b> <b>ANLA-TXA50</b>	<b>Serial</b> <b>number</b> <b>ANLA-</b> <b>SERNR</b>	<b>Inventory</b> <b>number</b> <b>ANLA-</b> <b>INYNR</b>	<b>Last</b> <b>inventory</b> <b>date</b> <b>ANLA-</b> <b>IYDAT</b>
	NUKB	00000	4	ACME CONVEYOR GUARDING	~	~	~	~
	NUKB	00000	5	ACME CONVEYOR GUARDING INSTALLATION	~	~	~	~
	NUKB	00000	6	ACME CONVEYOR GUARDING ENGINEERING	~	~	~	~



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# Demo AS02 Here



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# Adjusting Book Value Using ABZU & ABAA

- Book Value on assets is written up or down for various reasons over the life of the asset
  - This is not the same as scrapping



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# ABAA AND ABZU TEMPLATE

	A	B	C	D	E	F	G	H	I	J
1	Log TRANSACTION 10.1 Hotfix 1 E1Q-020, uskka04 Mode: Non-Batch with Controls 3/21/2012 11:25:54 AM ABZU e1q.TxR	Company Code ANBZ-BUKRS	Main Asset Number ANBZ-ANLN1	Asset Subnumber ANBZ-ANLN2	Document Date in Document ANEK-BLDAT	Posting Date in the Document ANEK-BUDAT	Asset Value Date ANBZ-BZDAT	Fiscal Period ANBZ-PERID	Proportional accumulated ordinary depreciation ANBZ-NAFAV	Item Text ANEK-SGTXT
2		NUKB	00000	4	6/1/2012	6/1/2012	6/1/2012	6	500.00	2011 ACCRUAL ADJUSTMENT
3										



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# Templates Integrated Into Online FAD System

- All templates for asset transfers and retirements were uploaded into our FAD system to be routed for appropriate approvals
- This allows the person responsible for moving the asset to fill out the Winshuttle template
- When the FAD is fully approved, the Winshuttle template is processed by the Fixed Asset group



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# ABUMN TEMPLATE

A	B	C	D	E	F	G	H	K	L	O	P
<p>Log TRANSACTION 10.1 Hotfix 1 E1Q-020, usk1xa04 Mode: Non-Batch with Controls 8/30/2012 2:50:43 PM ABUMN 2.TxR</p> <p>No message is returned from SAP.</p>	Table field value SVALD- VALUE(01)	Main Asset Number RAIFP2- ANLN1	Asset Subnum ber RAIFP2- ANLN2	Document Date in Document RAIFP1- BLDAT	Posting Date in the Document RAIFP1- BUDAT	Asset Value Date RAIFP1- BZDAT	Item Text RAIFP2- SGTXT	Create asset in receivin g compan y code RAIFP3- XNANL	Asset Class ANLA- ANLKL	Cost Center ANLZ-KOSTL	Plant ANLZ- WERKS
	NUKB	3699	0	10/16/2012	10/16/2012	10/16/2012	11-11111-T	X	~	966140375	0375



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# Demo ABUMN Here



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# Scrapping and Selling Assets With ABAVN & ABAON

- ABAON is used when an asset is sold to an outside entity
- ABAVN is used when we scrap or donate assets



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# ABAVN TEMPLATE

	A	B	C	D	E	F	G	H	I	J	K	L
1	Log TRANSACTION 10.1 Hotfix 1 E2Q-020, USKLXA04 Mode: Non-Batch with Controls 10/12/2012 3:16:50 PM ABAVN.TxR	Table field value SVALD- VALUE(01)	Main Asset Number RAIFP2- ANLN1	Asset Subnum ber RAIFP2- ANLN2	Document Date in Document RAIFP1- BLDAT	Posting Date in the Document RAIFP1- BUDAT	Asset value date RAIFP1- BZDAT	Item Text RAIFP2- SGTXT	Asset retirement: Amount RAIFP2- PROZS	Asset retirement: Percentage rate RAIFP2- PROZS	Indicator: Transaction relates to prior- yr acquisition RAIFP2-XAALT	Indicator: Transaction relates to Currant year acquisition RAIFP2-XANEU
2		NUKB	68044	0	01/15/2012	10/12/2012	01/15/2012	11-11111-R	10		X	



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# Demo ABAVN Here



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# ABAON TEMPLATE

A	B	C	D	E	F	G	H	I	J	K
Log TRANSACTION 10.1 Hotfix 1 EIP-100, usklxa04 Mode: Non-Batch with Controls 4/26/2012 2:34:14 PM ABAON.TxR	Table field value SVALD- VALUE(01)	Main Asset Number RAIFP2- ANLN1	Asset Subnumber RAIFP2- ANLN2	Document Date in Document RAIFP1- BLDAT	Posting Date in the Document RAIFP1-BUDAT	Asset Value Date RAIFP1- BZDAT	Revenue from asset sale RAIFP2- ERLBT	TEXT	Amount posted RAIFP2- ANBTR	Asset retirement: Percentage rate RAIFP2- PROZS
	NUKB	3699	0	10/16/2012	10/16/2012	10/16/2012	500	11-11111-T	1000.00	X



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# Questions?



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